

**ACWA/Joint Powers Insurance Authority**  
**RISK MANAGEMENT SUBCOMMITTEE MEETING**

**Town & Country Resort and Convention Center**  
**Town & Country Room**  
**500 Hotel Circle, North**  
**San Diego, California 92108**  
**(619) 291-7131**

**AGENDA**  
**Monday, November 30, 2009**  
**9:30 a.m.**

**WELCOME**

**CALL TO ORDER AND ANNOUNCEMENT OF QUORUM**

**PUBLIC COMMENT** *Members of the public will be allowed to address the Risk Management Subcommittee on any Agenda item prior to the Subcommittee's decision on the item. They will also be allowed to comment on any issue they wish, which may or may not be on the agenda. If anyone present wishes to be heard, please let the Chairwoman know.*

**INTRODUCTION OF GUESTS**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**EVACUATION PROCEDURES**

<u>Presenter</u>		<u>Page #</u>
Joan	*I. Approve the minutes of the December 1, 2008 meeting.	1
Joan	II. Report on meetings attended on behalf of the JPIA.	
Andy	*III. Review staffing in the Risk Management Department.	7
Andy	*IV. Review the Liability, Property and Workers' Compensation Program loss data.	8

<u>Presenter</u>		<u>Page #</u>
John G.	<b>*V.</b> Review the Lending Library.	<b>36</b>
Nancy	<b>*VI.</b> Review Training Programs.	<b>49</b>
Andy	<b>*VII.</b> Review goals for Risk Management for upcoming year.	<b>54</b>
Andy	<b>*VIII.</b> Review the status of the H.R. LaBounty Safety Award Program.	<b>55</b>
Andy	<b>*IX.</b> Review the status of the Best Practices Focus Group.	<b>56</b>
Andy	<b>*X.</b> Discuss Risk Assessment recommendation process.	<b>59</b>

## **ADJOURNMENT**

*\*Related items enclosed.*

*Americans With Disabilities Act – The ACWA/JPIA conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990, and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the ACWA JPA, shall be made to: Terry Lofing, Administrative Assistant II, Risk Management, ACWA/JPIA 5620 Birdcage Street, Suite 200, Citrus Heights, California 95610-7632; telephone number (916) 535-7500. JPIA's normal business hours are Monday – Friday 7:30 a.m. to 4:30 p.m. (Government Code Section 54954.2, subdivision (a) (1)).*

*Written materials relating to an item on this Agenda that are distributed to the ACWA/JPIA Risk Management Subcommittee within 72 hours before its regularly scheduled meeting, will be made available for public inspection at ACWA/JPIA, 5620 Birdcage Street, Suite 200, Citrus Heights, CA 95610-7632; telephone number (916) 535-7500. JPIA's normal business hours are Monday – Friday, 7:30 a.m. to 4:30 p.m.*