

#18

# NOMINATION FORM



## JPIA WORKERS' COMPENSATION SAFETY AWARD PROGRAM

**AGENCY:** ORANGE COUNTY WATER DISTRICT

Employee Nominated:

Name: JIMMY PENNELLA

Job Classification: MAINTENANCE TECHNICIAN

Reason for Nomination:

The District has been using the same commercial driver's daily safety inspection sheet for many years. There is only one generic format for all our commercial vehicles. Jimmy joined the District three years ago with the knowledge and experience of driving commercial vehicles. He did not feel that the existing safety inspection sheet had enough information and wasn't user friendly. As a commercial driver, Jimmy reviewed the safety inspection sheet and modified it for each individual commercial vehicle with a very user friendly format and lots of pertinent information. I feel that the new sheets will be a great tool for all the commercial drivers we have here at the District.

Nominated by: PATRICK LEWIS

Signature: 

Date: 9-28-09

Reviewed by: 

General Manager: 

Date: 09-29-09

Please attach supporting documents and forward to:

ACWA/JPIA  
5620 Birdcage Street, Suite 200  
Citrus Heights, CA 95610-7632  
FAX: (916) 965-6847

#18

# DRIVER'S DAILY INSPECTION & REPAIR ORDER

NO. \_\_\_\_\_ DATE \_\_\_\_\_

GROUP \_\_\_\_\_ DRIVER'S NAME \_\_\_\_\_

DESTINATION \_\_\_\_\_

OK    REP.

OK    REP.

LIGHTS (HEAD) \_\_\_\_\_  
 CLEARANCE LIGHTS \_\_\_\_\_  
 LIGHTS (TAIL) \_\_\_\_\_  
 LIGHTS (STOP) \_\_\_\_\_  
 SIGNALS (DIR.) \_\_\_\_\_  
 REFLECTORS \_\_\_\_\_  
 SPEEDOMETER \_\_\_\_\_  
 OIL PRESSURE \_\_\_\_\_  
 GEN. CHG. \_\_\_\_\_  
 TEMP. GAUGE \_\_\_\_\_  
 W/SHIELD WIPERS \_\_\_\_\_  
 DOME LIGHTS \_\_\_\_\_  
 DEFROST/HEATER \_\_\_\_\_  
 HORN \_\_\_\_\_  
 GLASS-REAR DOOR \_\_\_\_\_

R/VIEW MIRROR \_\_\_\_\_  
 SEAT CON. \_\_\_\_\_  
 FIRST AID KIT \_\_\_\_\_  
 FIRE EXT. \_\_\_\_\_  
 TIRES \_\_\_\_\_  
 EMERG. EXIT \_\_\_\_\_  
 ENT. DOOR \_\_\_\_\_  
 ENGINE \_\_\_\_\_  
 CLUTCH \_\_\_\_\_  
 BRAKES \_\_\_\_\_  
 BRAKES (PARK) \_\_\_\_\_  
 AIR LEAKS \_\_\_\_\_  
 EXHAUST FUMES \_\_\_\_\_  
 EXHAUST PIPE \_\_\_\_\_  
 STEER. GEAR \_\_\_\_\_

MILEAGE

TIME

SPEEDO. FINISH \_\_\_\_\_

START TIME \_\_\_\_\_

SPEEDO. START \_\_\_\_\_

FINISH TIME \_\_\_\_\_

MILEAGE TODAY \_\_\_\_\_

TOTAL TIME \_\_\_\_\_

REMARKS



#156

# DAILY DRIVING RECORD T-110

COMMERCIAL DRIVERS (A and B)		DATE:		CIRCLE	
<input type="checkbox"/> JOHN BAUMDRAHER (B)	<input type="checkbox"/> MIKE SAMPLES (B)	FINISH TIME		AM	PM
<input type="checkbox"/> PAT LEWIS (B)	<input type="checkbox"/> JOAQUIN FERREYRA (B)	START TIME		AM	PM
<input type="checkbox"/> JIMMY PENNELLA (A)	<input type="checkbox"/> MIKE ROSS (B)	TOTAL TIME			
<input type="checkbox"/> SCOTT BRANDON (B)	<input type="checkbox"/> DON HAFFKE (B)	ODOMETER FINISH			
<input type="checkbox"/> JOE FLINT (B)	<input type="checkbox"/> BOB PHILLIPS (B)	ODOMETER START			
<input type="checkbox"/> JEFF KIRKWOOD (B)	<input type="checkbox"/>	TOTAL MILEAGE DRIVEN			
START FUEL: 1/2, 5/8, 3/4, 7/8, FULL		<b>** VEHICLE MUST BE FILLED AT 1/2 A TANK**</b>		END FUEL: 1/2, 5/8, 3/4, 7/8, FULL	

## TRUCK PRE-TRIP INSPECTION

- CAB INTERIOR  HORN  GAUGES  CONTROLS  MIRRORS  WINDOWS
- DEFROSTER & HEATER  LIGHTS (SIGNALS & OPERATION)  SEAT ADJUSTMENT
- SAFETY EQUIPMENT (REFLECTORS, EXTINGUISHER, FIRST AID KIT, FLARES & CHOCK BLOCKS)
- CLUTCH  STEERING PLAY  WIPERS (FLUID & CONDITION)  EXHAUST  BATTERY
- TRANSMISSION  RIMS & TIRES  SUSPENSION  FRAME  LOAD  MUD FLAPS
- ENGINE (BELTS, HOSES, ETC.)  LEAKS (AIR, OIL, HYDRAULIC, FUEL, ETC.)
- OIL (LEVEL, PRESSURE & TEMP)  RADIATOR (FLUID, CONDITION)
- BRAKES (FLUID, OPERATION)  POWER STEERING (FLUID, OPERATION)

## TRAILER PRE-TRIP INSPECTION

CLASS (A) DRIVERS ONLY

TRAILER USED  YES  NO

- LIGHT CONNECTION  HITCH CONNECTION  LIGHTS & REFLECTORS  BRAKES
- RIMS & TIRES  SUSPENSION  FRAME  LOAD

REPAIRS NEEDED: \_\_\_\_\_

REPAIRS MADE: \_\_\_\_\_

VEHICLE IS IN SAFE DRIVING CONDITION  YES  NO (REPORT ANY PROBLEMS)

VEHICLE RETURN IN SAFE DRIVING CONDITION  YES  NO (REPORT ANY PROBLEMS)

**\* NOTE \* MAKE SURE SHIFTER IS NOT IN LOW LOW POSITION BEFORE DRIVING.**

DRIVER SIGNATURE: \_\_\_\_\_

#18

# DAILY DRIVING RECORD

## T-72

COMMERCIAL DRIVERS (A and B)		DATE:		CIRCLE	
<input type="checkbox"/> JOHN BAUMDRAHER (B)	<input type="checkbox"/> MIKE SAMPLES (B)	FINISH TIME		AM	PM
<input type="checkbox"/> PAT LEWIS (B)	<input type="checkbox"/> JOAQUIN FERREYRA (B)	START TIME		AM	PM
<input type="checkbox"/> JIMMY PENNELLA (A)	<input type="checkbox"/> MIKE ROSS (B)	TOTAL TIME			
<input type="checkbox"/> SCOTT BRANDON (B)	<input type="checkbox"/> DON HAFFKE (B)	ODOMETER FINISH			
<input type="checkbox"/> JOE FLINT (B)	<input type="checkbox"/> BOB PHILLIPS (B)	ODOMETER START			
<input type="checkbox"/> JEFF KIRKWOOD (B)	<input type="checkbox"/>	TOTAL MILEAGE DRIVEN			
START FUEL: 1/2, 5/8, 3/4, 7/8, FULL		<b>** VEHICLE MUST BE FILLED AT 1/2 A TANK**</b>		END FUEL: 1/2, 5/8, 3/4, 7/8, FULL	

### TRUCK PRE-TRIP INSPECTION

- CAB INTERIOR  HORN  GAUGES  CONTROLS  MIRRORS  WINDOWS
- DEFROSTER & HEATER  LIGHTS (SIGNALS & OPERATION)  SEAT ADJUSTMENT
- SAFETY EQUIPMENT (REFLECTORS, EXTINGUISHER, FIRST AID KIT, FLARES & CHOCK BLOCKS)
- CLUTCH  STEERING PLAY  WIPERS (FLUID & CONDITION)  EXHAUST  BATTERY
- TRANSMISSION  RIMS & TIRES  SUSPENSION  FRAME  LOAD  MUD FLAPS
- ENGINE (BELTS, HOSES, ETC.)  LEAKS (AIR, OIL, HYDRAULIC, FUEL, ETC.)
- OIL (LEVEL, PRESSURE & TEMP)  RADIATOR (FLUID, CONDITION)
- BRAKES (FLUID, OPERATION)  POWER STEERING (FLUID, OPERATION)

REPAIRS NEEDED: \_\_\_\_\_

REPAIRS MADE: \_\_\_\_\_

VEHICLE IS IN **SAFE** DRIVING CONDITION  YES  NO (REPORT ANY PROBLEMS)

VEHICLE RETURN IN **SAFE** DRIVING CONDITION  YES  NO (REPORT ANY PROBLEMS)

DRIVER SIGNATURE: \_\_\_\_\_