

ACWA/JPIA RECOMMENDED TRAINING FREQUENCY

Course	Suggested Frequency	Remarks	Qualification met by JPIA training	Qualification met by TargetSolutions
AED	Initial* Annually*			
Asbestos Concrete Pipe (ACP)	Initial (4-hrs)* Annual (2-hr) refresher*	Initial and annual training must be provided by a CA-certified trainer	X	
Confined Space**	Initial* Annual refresher*		X	
CPR/First Aid	Initial* Every 2 years*	More frequent if required by specific program		
Defensive Driver	During New Employee Orientation (NEO)** 4 year refresher (or after an incident)**	On-line training is available	X	X 4 on-line courses in 4 years
Drug & Alcohol Program	During NEO* 3 year refresher**		X	
Emergency Response Plan	During NEO* Annual refresher**		X	
Ethics	Initial*** 2 year refresher***	Required by CA for officials of local public agencies		X
Field/Office Ergonomics	During NEO** 2 year refresher**		X	
Fire Prevention Plan	During NEO* Annual refresher**			
Forklift Operations**	Initial* 3 year refresher & performance evaluation (or after an incident)*			
Hazard Communication (Hazcom)	During NEO* With product changes* Annual refresher**		X	
HAZWOPER Emergency Responders**	Initial* Annual refresher*	For all HAZWOPER emergency response training levels	X	X
Line Locator	Initial* Annual refresher*		X	
Lock Out/Tag Out	Initial* 2 year refresher**	For authorized and affected personnel	X	X
Personal Protective Equipment	During NEO* 3 year refresher**		X	

Drug & Alcohol: Reasonable Suspicion for Supervisors	Initial* 3 year refresher**	Required for DOT supervisors and should be given to <u>all</u> supervisors	X	
Respiratory Protection & Fit Testing**	Initial Annual refresher & fit test		X	X
Sexual Harassment for Supervisors	Initial*** 2 year refresher***	Required by CA for supervisors and Board Members	X	X
Spill Response Plan	Initial* 3 year refresher**			
Traffic Control & Flagger	Initial* 3 year refresher**		X	
Trenching & Excavation	Initial* 3 year refresher**		X	

Note:

* Cal/OSHA training requirements

** The frequency indicated is a JPIA recommendation, not a Cal/OSHA requirement

*** Required by California laws, other than Cal/OSHA

(Training must recur whenever there is a change in a program.)